

**Opportunity Charter School
Board of Trustees—Minutes
Thursday September 14, 2017**

Trustees Present: Alice Cutler, June Smith, Melba Wilson, Tamara Adam & Eric London

Absent: Peggy Culver, Tracy Hampton, Rob Zellner & Maxcel Hardy

Executive Staff Present: Leonard Goldberg, Aaron Hawn & Jason Maymon

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (September 6, 2017), on OCS website (as of September 6, 2017) and posted on front door of OCS and displayed in the OCS main office (beginning September 6, 2017). Attending Members of the Board of Trustees met at 315 West 113th Street at 6:00 p.m.

Adoption of June Board of Trustees' Minutes

A vote to approve the minutes from the June 14, 2017 BOT meeting was taken with all in favor and no dissentions.

Prospective Board member—June Smith, Chair

Prospective Board Member Jon Sichel was presented to the Board by Board Chair June Smith. Head of School Leonard Goldberg gave an overview is background and described what expertise he would bring to the Board. June Smith proposed him for Board Membership and it was motioned by Alice Cutler, Vice-Chair; June Smith initiated the vote with all present in favor with no dissentions.

CEO Report - Leonard Goldberg, Founder/Head of School

- Graduation Report
 - 84% of students who graduated got accepted to a college or university. The remaining graduating class members chose to pursue workforce opportunities with the support of OCS staff.
 - Total 4-year Graduation Rate (August): 86%
 - Total 4-year Graduation Rate (June): 80%
 - Total 6-year Graduation Rate: 84%
 - **SWD Graduation Rate: 82%**
- Staffing
- CAS Partnership
 - For this school year, the CAS Health Connections will continue to support eligible students and families (they have to meet the criteria) with medical services. Social workers will be available to high school students, and after-school programming will be available for the middle school.

- Remain a strong supporter and advocate of the OCS/CAS partnership and will work with us to maintain as many support services as possible for years to come.
- In January, they will present a transitional plan that will outline next steps.
- Shanda Holt will replace Michael Clements as the Director of Carrera Programs. Michael will be leaving OCS to take on a new opportunity.
- SED Application Timeline & Developments
 - **February:** Letter of intent to apply
 - **March:** Full application is due
 - **May:** Capacity Interview
 - **June:** Regents action
- Partnership Opportunity
 - The Center for Educational Innovation
- Real Estate
 - OCS has signed a contract with Commercial Tenant Real Estate Representative (CTRR). CTRR will begin to identify and preview new sites this month. The expectation is that the high school will open in the new building no later than September 2019.
 - CTRR will provide the following services:
 - Create a space program based on OCS's needs and goals;
 - Create site selection criteria;
 - Create a project timeline through acquisition of a new facility;
 - Identify and preview potential sites;
 - Conduct site visits with OCS;
 - Prepare offers and counter offers for several sites;
 - Negotiate the terms for several sites;
 - Assist OCS in securing financing for lease or purchase;
 - Provide regular updates to the board of trustees and leadership.
- Outreach
 - Brian Benjamin, State Senator (30th District)
 - Gale A. Brewer, Manhattan Borough President
 - Kimberly Watkins, President, Community Education Council 3
- OCS White Paper
 - OCS will release the first of a two-part white paper focused on meeting the needs of students with learning disabilities
- Advertising Campaign
 - OCS will launch a print and digital advertising campaign to support the release of the white paper

Communication from the Public

There were no comments from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 7:05 p.m.