

**Opportunity Charter School  
Board of Trustees—Minutes  
October 18, 2018**

**Trustees Present:** June Smith, Alice Cutler, Tamara Adam, Jon Sichel, Tracy Hampton & Peggy Culver  
Eric London (video-conference)

**Absent:** Melba Wilson

**Executive Staff Present:** Leonard Goldberg

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (October 9, 2018), on OCS website (as of October 9, 2018) and posted on front door of OCS and displayed in the OCS main office (beginning October 9, 2018). Attending Members of the Board of Trustees met at 315 West 113<sup>th</sup> Street at 6:00 p.m.

**Adoption of September Board of Trustees' Minutes**

A vote to approve the minutes from the September 13, 2018 BOT meeting was taken with all in favor and no dissentions.

**Appointment of Trustees**

Board Chair, June Smith, presented the current Board Roster of Trustees for annual appointment. She also put forth the Slate of Officers for 2018-2019:

June Smith, Chair

Alice Cutler, Vice Chair

Tracy Hampton, Secretary/Treasurer

The Board unanimously consented to the appointments and elected the Slate of Officers.

• **SUNY Application**

- Kevin Quinn, OCS Attorney provided a status update to the Board on the chartering process for OCSSL.
- Second Round Requests for Amendments were being submitted on October 29<sup>th</sup> and SUNY Board should receive the application for vote the first week in December.

• **OCS Report to the Board**

- Data and Assessment
  - All students who require reading and/or math intervention have been thoroughly assessed and March and June growth goals have been created based on assessment results for each individual

- Student Enrollment and Retention
  - Vigorous recruitment efforts have brought our current enrollment to:
    - 473 total students
      - 287 with an IEP (61%)
      - 217 middle school (46% or nearly half of our total enrollment)
      - 256 high school
- Staffing
  - Positions Filled
    - 2 high school (Teachers)
    - 1 middle school (Guidance counselor)
  - Current Vacancies:
    - 3 high school
    - 2 middle school
- Real Estate
  - Conference call today with Architect and Attorney.
  - Attorney and architect need to go back to real estate agent to confirm what the landlord is willing to include in our offer. There seems to be too many people on their side trying to negotiate and they are not all on the same page.
  - Will resume search for space for SSL K-1, architect also knows some developers that she will be reaching out to on our behalf.
- Financials
  - 2018 Audit is effectively final, and we will end the 2017-2018 School Year with a deficit around (200) K\*. This is far better than the previous year's deficit of (389) K, but nonetheless disappointing.
  - DOE's Revenue Interpretation has cost the School in the 2017-2018 School Year has been calculated to be approximately (193) K, nearly the entire amount of the deficit.
    - DOE-Imposed adjustments to Per-Pupil Revenue based on strict interpretation of SWD Students' IEP's as the only determinant to granting > 60 % Special Ed Status and DOE no longer allows us to revise a Student's IEP upon admission, with us instead having to wait the one-year period between IEP meetings. This is all despite the fact that each SWD student receives 60 to 100% SWD Services throughout the day per our unique Model.

- **Committee Reports**

- Finance Committee
  - Audit and Budget Deficit
- Education
  - Suggestion of outside consultant to evaluate programming
  - Discussion on the use of consultants and measurable outcomes
    - Data will be presented at next meeting
- Real Estate
  - See OCS Report to the Board
- Marketing
  - Meeting with Graphic Designer to start branding ideas for OCSSL
  - Update on New Visions/OCSSL Partnership Agreement

### **Communication from the Public**

There were no comments from the public.

### **Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

### **Adjournment**

The meeting was adjourned at 7:05 p.m.