

**Opportunity Charter School
Board of Trustees—Minutes
Monday, October 16, 2013**

Trustees Present: June Smith, Alice Cutler, Peggy Culver, Mark Alter, Rob Zellner, Philip Pallone (via Skype)

Executive Staff Present: Leonard Goldberg, Aaron Hawn, Asya Johnson, Allison Mutzel

Absent: Julia McGee and Jerry Schwartz (call in)

Public Notification: Notice of meeting on OCS website (as of October 11, 2013), posted on front door of OCS and displayed in the OCS main office (beginning October 11, 2013). Attending Members of the Board of Trustees met at Opportunity Charter School, 240 West 113 St. Room 403 at 6:00 p.m. The meeting was led by the Board Chair June Smith. A quorum was reached with 6 out of 8 board members in attendance.

Adoption of September Board of Trustee Minutes

A vote to approve the minutes from the September 16, 2013 BOT meeting was taken with all in favor with no dissentions.

CEO Report

CEO report began with Leonard Goldberg welcoming all to the beginning of the 2013-2014 School Year. He then provided updates on the following OCS programs and introduced the OCS presenters:

- Culinary Arts
- Geriatric Career Development/Jewish Home Lifecare
- Y.U.N.G. Harlem University
- Introduction of Meeting Presenters
 - Aaron Hawn, Director of Student Assessment
 - Assessment & Instructional Technology
 - Interim Testing
 - Building Common Core Skills
 - Instructional Technology
 - Blended Learning-15 Chromebooks for Math/ELA AIS & Writing Intervention
 - Columbia Projects
 - Argument & Inquiry
 - Math Assessments
 - Newton's Playground
 - Asya Johnson, High School Principal
 - Shifts in the High School
 - Individual Senior Meetings
 - Interim Assessments
 - Professional Learning Communities to Analyze Data
 - Allison Mutzel, Middle School Principal
 - Goal: Improving Proficiency Ratings on Middle School Exams
 - Improve Quality of Instruction—More rigorous/meaningful instruction
 - Lesson Plan Review

- Instructional rounds
 - Common teacher planning, collaboration, and Professional development
- Improve School Climate
 - Behavior Response Chart
 - Plasco Trac/TORRCH incentive program
- Brandon Thomas, Director of Guidance
 - Goal: Higher Pass Rate for Regents
 - Data Analysis
 - Regent Prep Classes built into schedules
 - Two year Algebra track for those who need it, along with traditional math tracking
 - College Readiness Preparation
 - Time Management
 - SAT Prep
 - Effective Communication Skills
- Jessica Marcu, Supervisor of Special Education
 - Types of Services that OCS students receive
 - Intake Meetings held to determine the needs of the students, in addition to IEP mandates, with Learning Specialist, Social Workers, Guidance Counselors
- Krystal Vazquez, Admissions & Alumni Coordinator
 - Alumni Report
- Michael Clements, Carrera Program Director
 - Carrera Program Update

Committee Reports:

- **Fundraising/Development Committee Report**
 - Discussed in beginning of CEO Report.
- **Academic Committee Report**
 - Principals covered report out.
- **Finance Committee Report**
 - Committee reports that the financial picture for OCS remains stable and Annual Audit has ended and meeting with Auditors is planned.

Communication from the Public

- There were no comments from the public.

Executive Session

The Board moved to Executive Session to discuss personnel and legal issues.

The meeting was adjourned at 8:00p.m.