

**Board of Trustees—Minutes**  
**October 19, 2023**

**Trustees Present:** Jon Sichel, Basil Smikle, Tracy Hampton, June Smith, Eric London & Evena Everett (video conference)

**Absent:** Peggy Culver, Tasheem Quayenortey & Rodney Capel

**Executive Staff Present:** Leonard Goldberg, Jessica Marcu, Joanne Hazel, Sade McCaw & Gail Edwards

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar (October 10, 2023) and added to OCS website (October 10, 2023). Attending Members of the Board of Trustees met via Zoom at 11:00 am.

**Adoption of September Board of Trustees' Minutes**

A vote to approve the minutes from the September 14, 2023 BOT meeting was taken with all in favor and no dissensions.

**OCS Report to the Board**

- Leonard Goldberg, CEO
  - Pilot “OCS BUS” Program Update
    - Service Adjustments: Several students who were previously receiving services have been updated.
    - Positive Parent Feedback: Parents have expressed their gratitude for the OCS Bus Program. Two statements from parents affirm the program's benefits and highlight its positive impact on their children's lives were presented.
  - Enrollment Update
    - Enrollment is a moving target still and should be stabilized within the next few weeks.
  - Admissions Department Restructuring
    - A Director of Student Recruitment and Retention, Kevin Dunn, was recently hired to supervise the Admissions Department. He comes to OCS with 10 years of family engagement and student recruitment experience in the Charter Sector. Kevin will be managing all aspects of new family/student recruitment and family/student retention. This includes utilizing web-based marketing strategies, increasing awareness of the school through feeder schools and community organizations and engaging with families after students are accepted to ensure students are enrolled

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and will be in attendance. The Board asked to meet Kevin at a future meeting.

- Preliminary Audit Results-Anthony Napolitano, Arabella Advisors
  - Our FY 2023 Audit is nearly completed. This year, we were also subject to a Federal A-133 audit, due to our recognition of over \$750 K revenue from Federal dollars. The A-133 audit entails additional tests of internal controls and other documentation. As it stands now, we have successfully met all the A-133 requirements.
  
- Joanne Hazel, Middle School Principal and Interim High School Principal, presented on the following
  - Hispanic Heritage Party for whole school was a huge success, engaging the student body and boosting staff morale.
  - Student Council elections will be held shortly and candidates are actively campaigning.
  - Climate Change Campaign in the progress. The campaign focuses on promoting recycling, specifically in the lunchroom.

**Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

**Communication from the Public**

There were no communications from the public.

**Adjournment**

The meeting was adjourned at 11:30 am