

**Opportunity Charter School
Board of Trustees—Minutes
September 17, 2020**

Trustees Present: Jon Sichel, Evena Everett, Tasheem Quayenortey, Tracy Hampton, June Smith, Melba Wilson & Eric London (video conference)

Absent: Peggy Culver

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw and Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (September 14, 2020), on OCS website (September 14, 2020). Attending Members of the Board of Trustees met via Google Meets at 12:00 p.m. and was recorded for later transcription.

Adoption of July Board of Trustees' Minutes

A vote to approve the minutes from the July 20, 2020 BOT meeting was taken with all in favor and no dissensions.

Appointment of Slate of Officers

Board Chair, Jon Sichel, put forth the Slate of Officers for 2020-2021:

Jon Sichel, Chair
Tracy Hampton, Vice Chair
Evena Everett, Secretary/Treasurer

The Board unanimously elected the Slate of Officers.

Ed Law 2-d Authorization

Board authorized OCS IT Department to develop a plan consistent with 2-d and appointed Inka Zimmer as OCS Data Protection Officer.

OCS Report to the Board

- OCS Report to the Board
 - School reopening plans and remote learning progress
 - Plans to transition to hybrid model were reviewed
 - PPE secured for hybrid model
 - Staffing Update
 - Prior to the beginning of the 20-21 School Year we had 9 open positions.

- Currently we have 3 open Learning Specialist positions.
- Finance/Audit Update
 - FY 20- Successful completion of the year financially, due to strict adherence to a very conservative budget finalized last year, keeping the essential line items in place, but with strong decision-making on discretionary spending.
 - Audit is currently underway.
- Admissions Update
 - OCS has met its enrollment numbers and is still in the process of admitting and wait listing students.
- Kasirer Update
 - Continued meetings with elected officials to build new relationships for OCS with the relevant City and State level leaders. We recently met with the following elected officials
 - Public Advocate Jumaane Williams' team - Held follow-up meeting to discuss OCS' approach and general best practices with his policy team
 - Council Member Vanessa Gibson, likely candidate for Bronx Borough President
 - State Senator Robert Jackson, represents upper Manhattan and is a former educator
 - State Senator Alessandra Biaggi, represents parts of the Bronx and Westchester

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 12:55pm.