

Board of Trustees—Minutes

December 15, 2022

Trustees Present: Jon Sichel, Eric London, Tracy Hampton, Evena Everett, Tasheem Quayenortey, Basil Smikle & June Smith (video conference)

Absent: Rodney Capel & Peggy Culver

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Emily Samuels, Gail Edwards, Sade McCaw, Kaitlin Francis & Crystal Chandler

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (December 7, 2022), on OCS website (December 8, 2022). Attending Members of the Board of Trustees met via Zoom at 11:15 am.

Adoption of November Board of Trustees' Minutes

A vote to approve the minutes from the November 17, 2022 BOT meeting was taken with all in favor and no dissensions.

OCS Report to the Board

- Student Enrollment 2022-2023
 - Jessica Marcu, Head of School, Kaitlin Francis, High School Principal, Crystal Chandler, Middle School Principal, & Sade McCaw, Deputy Head of School
 - STEM relationship with their 5th graders
 - OCS has been building relationships with Elementary School Guidance Counselors through emails and calls so that they can funnel their students to our Middle School. This also includes contacting Guidance Counselors from schools where we currently have 2 or more students enrolled to build a solid relationship. Overall, we have called 45 elementary Schools.
 - 8th/11th grade Mentorship Program
 - 8th Grade High School Transition Meeting
 - Both principals and the school psychologist are making check-in calls to all new students.
 - Mrs. Chandler is also focusing on 8th grade parents with the hope to have high retention for the 9th grade.
 - Over 1,000 calls have been made to parents that were on our previous school year wait list, which resulted in over 100 families applying for the next school year
 - As families apply for the 2023-2024 school year, efforts are being made to have students transfer for this school year. We have over 300 applications that have been submitted thus far.
 - We are looking forward to 3 students starting with us next week
 - The admissions department attended several trainings, meetings, and networking events hosted by the Charter School Center and the School Operations Networking Group to learn what other schools are doing for recruitment and implementing any tips we learn.
 - Town Hall Guide Welcome Kits
 - Attending recruitment fairs
 - In-person and virtual open house tours:
 - Monthly virtual and in-person tours since October for families to learn about OCS
 - We have advertised for these events through social media, flyers and mailings
 - We are offering in-house day tours of OCS for small groups of parents

Executive Session

The Board moved to Executive Session to discuss Contract Negotiations, Legal and Personnel Issues.

Communication from the Public

There were no communications from the public.

Adjournment

The meeting was adjourned at 11:40am